

Minutes for November 16, 2023
 Parent Advisory Council (PAC) Meeting



Meeting Date: Thursday, November 16, 2023

Attendees:

<input type="checkbox"/>	Ben Naylor, President	<input type="checkbox"/>	Paul Meier, CV PAC Secretary		Varinder Badh	Sylvia Nesbitt	
<input type="checkbox"/>	Rupi Badh, Co-president		Jay Chao, Treasurer		Dwayne Doyle	Helen Yuen	

Minutes:

Meeting convened at 7:10 pm.

Item	Topic	Notes	Action
1	Opening Remarks	General welcome provided by Ben.	None
2	Territorial Acknowledgement	Provided by Ben.	None
3	Introductions	Name, relation to CV by all participants.	None
4	Review of June minutes	Meredith was in attendance but was not listed. Amanda requested budget and spreadsheet with current financials be sent out. Sylvia Nesbitt would like her name corrected.	
5	Review Agenda	No additions or changes received.	Motion to approve: First: Second:
6	Treasure Report	TreasureReport: 2022-23 financial wrapped up. Mitchell, previous treasurer, helped Jay in the process. End of June deadline for 2023-24. We	



		<p>heard back at Gaming Grant L: \$9200 deposited Oct 5,.</p> <p>Jay needs to comb through bank transfers.</p> <p>Approved budget for this year will be sent out.</p> <p>There may still be 1 or 2 receipts for the halloween dance.</p> <p>Meredith indicated the Halloween budget showed 1820 as opposed to \$1500. She asked for specifics. Jay indicated the actual expense was \$3750 but we made more than what we budgeted for. We made \$1295 profit.</p> <p>Dwayne thanked Jay for all of his work.</p>	
4	Administration updates	<p>Dwayne Doyle provided an administration update.</p> <p>Karen did not have an update. Was thankful to CV for the welcome.</p> <p>Dwayne land and water stewardship. On Left side of the field there is no watering system. 3 drought resistant trees planted. They are being watered by students. Watering truck in the summer.</p> <p>Stream of Dreams participation. We added 4 rain gardens in the parking lot and a 5th big one at the front of CV. Fresh and clean water added to Bowker Creek which will hopefully result in more fish.</p> <p>Learning garden. Fence is in. Planting intention in pre-spring.</p> <p>A class has taken ownership of front garden (e.g pumpkins, garlic).</p> <p>Hoping to work with UVic at Mt. Tolmie</p>	None



		<p>with indigenous learning.</p> <p>Indigenous education through our district. (INED)</p> <p>Amphitheater plan. Originally there was an intention to create an amphitheater in the tiered section near the basketball court. Dwayne may speak further with facilities.</p> <p>Start up went well. Changes occurred in the office. Put kids in an intended permanent classroom and then 3 days to figure it out. Only 6 kids moved this year with this new approach.</p> <p>Staffing continues to be a challenge in particular with EAs. We are funded for 9. CV initially paid for the 10 and 11th then the district came back and paid for the 10th. CV continues to pay for the 11th. Last year CV had full staff for only one day.</p> <p>Just finishing start-up now. Things are moving like usual now.</p> <p>Kerri has been advocating for the tiered space. Also advocating for a wheelchair accessible exit at that location. Dwayne said it would require a lift. Kerri mentioned extra funding for mobility access. Could this be considered when we plan for this place.</p> <p>There isn't wheelchair access in the annex. The lift cannot be used independently. An update would require \$15,000 modification at minimum.</p> <p>Kerri asked about plants that were moved due to Annex. Dwayne said there is a plan for more trees to be</p>	
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		<p>planted but two more child care units may be added in the back field. The decision to plant more trees would be made after this is determined. child care units will be a consultation process. Kerri asked school community be involved as early in the process as possible. Approximate timeline is 1.5 - 6 years. Our infrastructure needs to be able to handle this expansion.</p> <p>The administration update was provided in a dialogue conversation with the following topics discussed:</p> <ul style="list-style-type: none"> ● CV Greening – rain gardens are now done, and we have committed to the installation of the learning garden fence and water bib. ● April 26-27 – Student led Russell Book Fair (Library). ● Lunch program and affordability fund (some carry over but not for food). ● Invoice for Grade 5 hoodies – affordability fund. ● Prep time changes: <ul style="list-style-type: none"> ○ Addition of 10 minutes of prep time will result in our Music Prep. ○ This will mean all teachers will receive more prep time, so the staff took time to consider options and chose to support the additional prep time with music prep. ● Staffing updates: <ul style="list-style-type: none"> ○ We are in the middle of our staffing process but wanted you to know that Amy Polson will be leaving CV next year 	
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		<p>and Amei Mai will be joining us.</p> <ul style="list-style-type: none"> ○ This is public knowledge but not widely known and Amy has not yet shared this with her class, so please keep this quiet for now. 	
5	VCPAC updates	<p>Meredith. Will reimburse BCCPAC fees at treasurer@vcpac.ca. Concern about outdated textbooks. Teachers turning to online resources. Drop in welcome centre at the school board. A lot of information about gang recruitment in Victoria. Police to provide info session at Mt Doug school. Nov 22 at 7:00 pm. Meredith with send out registration confirmation. School Police liaison officers removed last year. There will be a meeting to discuss this. Details to follow.</p> <p>SPLO program used to provide a chart of support. Feedback was not addressed in follow up email. The direction was to talk with school administration. Not clear what SPLO provided and who will provide that now that not done by police.</p> <p>PAC 101 - Zoom December 12, 7:00-9:00. Everything you want to know about PAC.</p> <p>There is a technology-need in most schools to provide a level of education for what our kids deserve. Often technology falls to PAC. Dwanye said the funding was 1 device for every 4 students. Inventory becoming stale. District ratio is not 1 to 3. PAC can't buy instructional supplies. PAC could buy chrome books which</p>	



		could be used for other activities (e.g. lunch)	
6	HotLunches updates	<p>Trevar Pearce, HotLunches Coordinator provided update: Challenges with subway deliveries. Entire classes had sandwiches mixed up. We are working with them to make this better. It has improved. Updates coming.</p> <p>Whitespot trial day early in term. Delivery went well. Feedback from kids and parents was positive. Thinking of using them as 5th option starting in January.</p> <p>Chopped Leaf is not popular among younger kids.</p> <p>Request for more assistance in classrooms for pizza days. Two pizza days coming up. Can we ask community for more volunteer support?</p> <p>Prices have gone up since last year. We have a mandate to make profit. Prices from vendors have gone up. Extra charges (e.g. Subway paper bags, labels) in addition to increased prices.</p>	None
	PAC updates	<p>Jay Fun fair at end of June. Made a profit of \$6300 (\$800 more than we budgeted). We spent \$28 less than we budgeted. Pancake breakfast we spent slightly over budget.</p> <p>Halloween Dance we budgeted to</p>	Action: <input type="checkbox"/>



		<p>make \$1000 but actually made \$1222. \$1065 raised through bake sale!</p> <p>Stream of Dreams still waiting for the grant to come. We already wrote the cheque for the organization.</p> <p>Next events: Valentines Guessing Game ◦ EasterIdeas? FunFair2024→join the committee Bike to school week Family movie Night Fundraiser for Westcoast Seeds (in January)</p> <p>Amanda asked Jay for balance on accounts. Operating account \$13,000 Spending account \$22,000 \$35,000 in a third account</p> <p>Varinder bake sale money was not just bake sale. The grade 5s did additional activities. Will provide more details at next meeting.</p> <p>Meredith French Family Dance tends to occur every year. Maple Man comes every second year. Book fair - \$2100 is sales. Great event. Spring book fair primarily english.</p> <p>Kerri said grade 5 fundraising was with Level Ground Coffee last year. Emails have been sent out this year with not much response. CV continues to receive cheques quarterly.</p> <p>Amanda looking forward to plans for the Grade 5 celebration.</p> <p>Ben said it is important to be transparent about finances and will help with ideas of what to do with the</p>	
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		<p>money available.</p> <p>Dwayne Liife Touch photos. He has used them for years. Feedback about quality of imaging. Dwayne is looking into other possibilities. He welcomes feedback. He is open to feedback.</p> <p>Meredith said she has been asked about class reps. Previous emails were not clear. Rupi said class reps not needed this year as they weren't used last year (e.g. emails were not sent via class reps last year). Kerri said the role is more than just sending out PAC emails. She said the role includes fostering community and she is not in agreement with the decision. Ben indicated this is not the end of the conversation. Rupi said it was very difficult to recruit last year.</p>	